



Technology Associates International

TRAINING

PRINCE2® Foundation Course Outline

3 Day course

Technology Associates International is an Approved Training Organisation (ATO) accredited by the APM Group - a leading accreditation, certification and examination body - to teach PRINCE2® courses. As such, our trainers, training materials and internal operations and procedures have been audited and approved.

At Technology Associates, we are dedicated to providing high quality courses, delivered by experienced and qualified professionals, and we regularly review our material to ensure that our courses reflect any changes in industry standards and qualification requirements.

All of our courses are delivered by skilled trainers with substantial industry experience. Delegate needs are a priority to our trainers who take pride in helping participants to understand how the material applies to their particular personal and organisational circumstances.

Course Overview:

The course provides a balance between a learning experience about structured project management and PRINCE2®, and maximising the delegates' chances of passing the Foundation exam. This exam is the first of two required to achieve Registered PRINCE2® Practitioner status.

The course starts with a period of directed self-study commencing approximately 2 weeks before the classroom event. This brings everyone up to a common standard of basic familiarity with the language and underlying principles of PRINCE2®, and ensures that the course gets off to a smooth start. Delegates should plan their time for this self-study to ensure that they gain maximum benefit from this essential element of the course. A minimum of 10 hours should be scheduled.

The course covers the full PRINCE2® Foundation syllabus, following the lifecycle of a project, explaining the use and benefits of the PRINCE2® processes, themes and techniques, and how these can be adapted to suit a variety of project types and scenarios. Approximately 30% of the course is spent on practical work and discussion using a "continuous" case study as a basis for exercises that help to reinforce delegate learning.

Evening work is provided (approximately one-hour) to enable revision and practice of what has been learnt each day.



**Contact Technology Associates
for more information:**

T: +44 (0)1789 292150

E: info@techassoc.com

W: www.techassoc.com

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Examination:

At the end of the three day course, delegates take the (one-hour, closed book) Foundation examination, where we expect that they will achieve a score of around 80% (pass mark is 50%) as evidence of the depth of knowledge that they have gained.

Objectives:

The overall objective of this course is to increase awareness of good project management practice through study and practice of PRINCE2®. It provides an in-depth view of the essential features of PRINCE2® to show how it can provide all types of organisations - public and private sector, large and small - with a consistent, generic, approach to managing change through projects.

At the end of this course, you will fully appreciate the key features of PRINCE2®:

- its focus on business justification and management of risks
- a defined organisation structure for the project management team with clear roles and responsibilities
- its attention to the link between quality, cost and time and need to balance these while ensuring that the end product is fit for purpose
- its product-based planning approach
- its emphasis on dividing the project into manageable and controllable stages
- its flexibility to be applied at a level appropriate to the project.

Attendees:

The course is recommended for anyone who wishes to become familiar with the principles and terminology of PRINCE2® (e.g. is required to act as a member of a project management team, or as a stakeholder involved with projects using PRINCE2®).

Previous experience of PRINCE2® is not a pre-requisite although an understanding and some experience of project management is required.

What is included:

- Instructor led tuition
- Individual and group exercises
- Case Study

The course is inclusive of the following:

- Pre-course instructions and pre-course reading
- The official OGC PRINCE2® manual
- Course materials
- Delegate pack containing slides, notes, example questions and answers
- Venue facilities, including refreshments and a buffet lunch each day
- Exam and registration fees

Contact Technology Associates for more information:



Technology House, Shottery Brook Office Park,
Timothy's Bridge Road, Stratford-upon-Avon,
Warwickshire, CV37 9NR

T: +44 (0)1789 292150

F: +44 (0)1789 292191

E: info@techassoc.com

W: www.techassoc.com

